



Winchester School District #1

Winchester Grade School

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Mr. Andy Stumpf, Principal

283 South Elm Street
Winchester, IL 62694

January 4, 2019

Dear Parents and Guardians,

I want to take a minute to wish you all a Happy 2019! We look forward to working with you, and helping guide your children to be the best they possibly can be.

As the second semester begins, we are implementing a change to help our students be better organized and, ultimately, more successful. Our goal is to teach them the importance of personal responsibility as well as to increase the communication between students, teachers and parents/guardians. We hope to encourage conversation among all three groups in regards to your child's education and daily activities at school.

The following will take place regularly (daily/weekly, as indicated below):

1. Each student will be required to write his or her assignment in their agenda book during each class.
2. If the student does not have an agenda book, he or she will be given a newly created document on which to write assignments (agenda books may also be purchased from the office at any point in the school year).
3. In homeroom class at the end of each day, your child's teacher will check his or her agenda book and initial it if completed correctly.
4. At the end of each week, we ask that you review your child's assignments for the week and initial it, so we know you have seen the information.
5. If a student fails to get a parent/guardian signature 3 times, he or she will be given an after-school detention.

We know that this new procedure will take a little time to implement, and there will ultimately be complications. We are trying this for the 3rd quarter and then will determine what changes, if any, we will make. If you prefer to see what your child is doing daily, you may sign it at the end of each day. The only requirement will be one signature at the end of each week.

If you have any questions, please contact me in the office. Have a great day and a great 2019!

Sincerely,

Andy Stumpf