

WINCHESTER CUSD #1

Student Residency Verification

Letter of Residence to be used when the person seeking to enroll a student is living with a Winchester CUSD #1 District resident. (SRV3)

A person seeking to enroll a child should use this form as evidence of residency when he or she cannot produce a lease, purchase property agreement, or other similar document – other documents will also be required to establish residency. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

To be completed by the individual enrolling the child and returned to the Principal. Please print.

Child _____

School _____

Individual enrolling the child _____

Home Telephone _____

Relationship to the child _____

Residence street address _____

City _____

Zip code _____

Signature of the individual enrolling the student _____

Date _____

To be completed and signed by the individual who is responsible for the residence. Please print.

Name of the individual who is responsible for the residence _____

Telephone _____

I am responsible for this residence by ownership, lease, or other _____

Total number of: Persons living at this residence _____ Rooms in residence _____ Bedrooms _____

State the reasons for this living arrangement, including your relationship to the individual enrolling the child: _____

I certify that this information is true and that the individuals named above are living in my residence.

Signature of the individual who is responsible for the residence _____

Date _____

WARNING: If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

SIGNATURE OF PARENT / GUARDIAN _____

Staff Member Verification _____

Date _____