



Winchester School District #1

## Winchester Grade School

217-742-9551  
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283 South Elm Street  
Winchester, IL 62694

September 29, 2017

Dear parents of junior high students,

We will be having parent-teacher conferences during the evenings of October 18th and 19th. Junior high conferences are run a bit differently than the K-5 conferences. We like to meet with the parents as a group when possible. We gain more information when we all sit down to discuss a student since we are able to look for behavior trends or point out differences according to time of day or subject matter. However, some of our teachers have over one hundred students they see each day and there is no way for them to meet with all the parents during the allotted time for conferences. Because of this, we need to reserve the conference time for students with the highest need for discussion. We have compiled a list of students who we feel most need a conference. These students may have an issue with grades, getting work in, or behavior that more than one teacher feels could be or already is a serious problem. Those students' parents will be contacted within one week of this letter. If you are not contacted to set up a conference by October 2nd, then your child is not having any major issues that are apparent to his or her teachers. If you have any concerns and would like to have a group conference with your child's teachers, please email Mrs. Cindy Potter or Mrs. Katie Maul no later than October 6th. If you would like to meet with just one of your child's teachers and speak one-on-one about a specific concern then please sign up online or through the office as you have done in the past. Online scheduling for one-on-one conferences should be open October 6th. If you would like to just touch-base with your student's teachers and don't have any major concerns then feel free to send the teacher(s) an email. Email is the best way to reach us. Some of us have students in our rooms all hours of the day and cannot discuss private matters on the phone in front of them. If you would like to speak on the phone, please email us so we can set up a time to have a phone

conference. We check our emails more regularly than voicemail and several of us get email alerts on our phones, so that is the fastest way to get in touch with the teachers. If email is not an option for you, please call and leave a voicemail or a message with the office. We are always willing and happy to talk about your student(s) and want to make sure any parent who has questions is addressed. Thank you for your cooperation in this!

Sincerely,

Winchester Grade School Junior High Teachers

Jayne Davis

6-7 English Language Arts  
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6-8 History  
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Jason Likes

7-8 Math  
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Katie Maul

7-8 English Language Arts  
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Cindy Potter

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Stacy Valentine

Special Ed  
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Robin Varner

6-8 Science  
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